



MEMORANDUM

Date: July 31, 2014

TO: All Part-time Faculty

FROM: Luis P. Sanchez, JD, LL.M.
Associate Superintendent/Vice President, Academic Affairs

RE: Part-time Faculty Workshop

Dear Colleague:

Whether you are returning or you are a new part-time instructor, I am pleased to welcome you to the fall 2014 semester.

In an effort to update you on recent developments at Allan Hancock College, and to provide you with an overview of campus policies and procedures, an informational workshop is being offered for all part-time faculty. This workshop will count toward your flex obligation.

Thursday, August 14, 2014 – Part-time Faculty Workshop from 6 p.m. to 7:30 p.m. Building C Forum (C40).

Please note that most department meetings begin at 5 p.m., immediately before this workshop. Check with your department chair or secretary to confirm the location and time of your department meeting.

I am looking forward to working with you and hope that your teaching experience at Allan Hancock College is rewarding. If you have any questions, please call my office at (805) 922-6966, ext. 3324.

LPS:kaw



PART-TIME FACULTY WORKSHOP

Thursday, August 14, 2014

6:00 p.m. to 7:30 p.m.

**Building C – The Forum (C40)
Professional Development Ticket #15MCW-3**

NEW & RETURNING PART-TIME FACULTY

6:00 p.m.	Welcome Introductions	Dr. Paul Murphy Academic Affairs
6:05 p.m.	President's Message	Dr. Kevin Walthers Superintendent/President
6:10 p.m.	Student Support Services	Nohemy Ornelas Vice President, Student Services
6:20 p.m.	Admissions & Records	Marian Quaid-Maltaglaiti
6:30 p.m.	Accreditation	Nancy Meddings
6:40 p.m.	Emergency Preparedness Tips Campus Assessment & Support Team Program	Chief Wes Maroney
7:10 p.m.	Part-time Faculty Association Orientation	Mark J. Miller CFT/Part-time Faculty Association President
5:00 p.m.	Department Meetings (Please check with your department chair or secretary to confirm time and location)	Department Chairs

Department

Applied Behavioral Sciences
Social & Behavioral Sciences
Business
English
Fine Arts
Health Sciences
Kinesiology, Recreation & Athletics
Industrial Technology
Languages & Communication
Life & Physical Sciences
Mathematical Sciences
Public Safety

Meeting Location

H 104
C 30
K 22
C 24 (Bldg. C Conference Room)
Building F
M 127
N 10
O 102 (Bldg. O Conference Room)
C 37
M 211
M 312
Q 10