ALLAN HANCOCK COLLEGE

| **College Council Notes** | **Date:** | April 16, 2018 |
| | **Meeting Place:** | Boardroom B-100 |

Called to order: 2:33 p.m.　　**Chair(s)**: Kevin Walthers, Marla Allegre　　**Note Taker:** Melinda Martinez

Council Members Present:	Kevin Walthers, Marla Allegre, Torey Dunn, Frankie Maldonado, Melinda Martinez, Mark Miller, Rob Parisi, Rex Van Den Berg
Council Members Absent:	Christine Reed
Ex-officio Member Present:	Michael Black, Gary Bierly, Kelly Underwood, Paul Murphy, Melinda Nish, Nohemy Ornelas, Carol Moore
Guests:	Margaret Lau, Richard Mahon, Holly Nolan-Chavez, Sofia Ramirez-Gelpi

CURRENT/ACTION ITEMS

| **Agenda No. 1** | **Notes from April 2, 2018 (KW/MA)** |
| **Action:** | • Consensus to approve the notes from April 2, 2018. (MA) |

Agenda No. 2	**AP 2345 Public Participation at Board Meetings (KW)**
Discussion:	• Allows for people using a translator to get more time for public participation. (KW)
Action:	• Consensus to approve AP 2345 Public Participation at Board Meetings. (MA)
Deadline:	• Send to Board of Trustees　　**Responsibility:**　　Kevin Walthers

Agenda No. 3	**Changing the Odds Planning Retreat Document (PM)**
Discussion:	• Document should be attached to prioritization process for the next couple of years to guide the conversation and help to allocate the resources in the spring. (PM) • Important to publish for easy accessibility. (MA)
Action:	• Consensus to accept the document. (KW)
Deadline:	• N/A　　**Responsibility:**　　Paul Murphy

Agenda No. 4	**Community Ed Restructure (SRG)**
Discussion:	• Presentation on the Community Ed Restructure. (SRG) • Restructure was a result of program review. (SRG) • Proposal is from functional classifications to the way the college would provide services. (KW)
Action:	• Consensus to accept restructure proposal for Community Ed. (KW)
Deadline:	Submit to Board of Trustees　　**Responsibility:**　　Melinda Nish

INFORMATION

| **Agenda No. 5** | **Administrator Positions (KU)** |
| **Discussion:** | • Associate Dean position at LVC, no administrative presence on site currently. (KW)
• Would like to consider that the associate dean be a Hancock presence to provide academic administrator support at other sites as well – Vandenberg and Santa Ynez Center. (MN)
• Director, IT Services updated job description. Position is posted, but would like to replace with updated job description. Will post with note that under review by the BOT. (KU) |

Agenda No. 6	**Multiple Measures (MN)**
Discussion:	• The Multiple Measures work group met to review progress on the implementation of multiple measures. (MN)
Agenda No. 7	**AB 705 (MN)**
Discussion:	• Discussions have been taking place across campus about how respond to the Chancellor's Office guidelines. (MN) • Academic Senate state plenary passed multiple resolutions asking for Chancellor's Office to consult on implementing the legislation as required by Title 5. (MA)
Agenda No. 8	**Program Review and Planning (PM)**
Discussion:	• Institutionally improve the understanding of the connection between priorities, planning and resource allocation. (PM) • Discussion about how to begin the implementation process, not yet determined. (PM) • Suggestion for College Council to create a task force, identify task force members, plus budget directors of different funding sources. (MB/PM) • KW & MA send a memo to all regarding program review submission. If program review not submitted, that's what's being used for funding requests. (KW) • Funding allocations happen every year, allocated in spring, requests in the fall. Ties in to the budget planning. (PM) • Budget planning processes are 10+1, requires Academic Senate approval. (MA) • Would technology needs go to Technology Council? (PM/CM) Large projects (i.e., creating centers, or remodels, etc.) require facilities assistance. Computer replacements do not require council approval. (CM) • Distinguish priorities and funding – prioritize by importance, then find the funding. (PM) • Getting away from rank order prioritization – instead use by urgency, need for the program, enhance the program; then find funding sources that match to fund. (KW) • Put together a matrix of how to implement and discuss. Fall proposal, who's prioritizing and who's involved in the resource allocation process. (PM)
Agenda No. 9	**Noncredit Grading (MA)**
Discussion:	• Board of Governors approval in 2016 for approval of SP (Satisfactory Progress) grading. (MA) • Discussed at Academic Senate, referred to Student Learning Council for a recommendation for approval. Academic Senate took action and approved SP for noncredit grading. (MA) • Will be important for noncredit faculty to assign grades with the funding formula that is being proposed. (KW)
Agenda No. 10	**Retirements and Recognitions Celebration (KW)**
Discussion:	• Announced Retirement Celebration information. (KW) • Discussed the option to host wine fundraiser which supports the Retiree Scholarship. (KW) • Asked for constituency group leaders to share with members to contribute to fundraiser in honor of retirees. (KW)
Agenda No. 11	**Instructional Service Agreements (RM)**
Discussion:	• Provided an overview about instructional service agreements. (RM) • Instructional service agreements where private organization and college has an interest in providing courses that can meet a specific need to a specific group of students. (RM) • Have to make sure attendance is taken properly and all the costs are correct because apportionment is affected. (MB) • In the ISA needs to indicate if the class is for credit or noncredit, and faculty should be evaluated and follow evaluation processes. (MA)

ONGOING ITEMS

Agenda No. 11	**Open Action Items List (MA)**
Discussion:	• Updated action items list distributed. (MA)
Agenda No. 12	**Campus Issues/Myth Busters (All)**
Discussion:	• Status of VPAA search? (TD) • VPAA Forum questions were not asked as the questions were written. (TD) • Resend forum questions to Dr. Walthers. (KW)

Next College Council meeting date: May 7, 2018

Adjourn:	• The meeting adjourned at 4:16 p.m.