

Bulletin No. 1, Fall 2019 (August 25, 2019)

## Evaluations of Bargaining Unit Members

If you are being evaluated this semester, there are few important items for you to remember:

- First, you have the right to request a different person as your evaluator if you are uncomfortable or unhappy with the one originally assigned to you.
- Second, you can suggest a range of dates for the worksite or classroom observation that will be taking place (in the past the evaluator simply informed you they were coming on a particular day or evening.) If you have a lesson you are especially proud of or one that you feel really demonstrates your teaching abilities, you can arrange to have the evaluator come at that time.
- You can also be evaluated by a qualified Associate or a more senior part-time instructor.
- You can file a written response to the Final Report prepared by your evaluator if you wish.

For the non-instructional members of our bargaining unit, the process is essentially the same, with a workplace observations taking the place of classroom observations. But you have the same rights, as spelled out in our collective bargaining agreement, that an instructional person has.

Feel free to contact me if you have any questions or concerns about this. Have a great fall semester, Mark