



Safety Committee Notes

Date:

September 4, 2025

Zoom Meeting ID:

<https://hancockcollege.zoom.us/j/82652477511>

Called to order: 9:30 a.m.

Chair(s): Steve Marshall & Dave Millard

Note Taker: Veronica Reyes

Council Members Present:

Alex de Jounge, Kevin Dudley, David Millard, Steve Marshall, Ageo Olivera

Council Members Absent:

Keith Cox, Roger Hall, Christina Koob, Sonny Lopez, Dorine Mathieu, Holly Pankonin, Maggie Suarez, Dave Whitham

Ex-officio Members Present:

Erika Diggs, Xavier Ortiz

Ex-officio Member Absent:

N/A

Guest(s):

Eric Lofstrand, Michael Messina, Tom Way

ACTION

Agenda No. 1 Review June 12, 2025, Safety Committee Meeting Notes (All)

Action:

- Consensus to approve June 12, 2025, notes.

Agenda No. 2 APs/BPs (All)

Discussion:

- Review of APs and BPs 3500, 3505, 6541, 6750, 6800, and 6950. Consensus to move forward to Facilities Council.

INFORMATION

Agenda No. 3 Review CCPD (ALL)

Discussion:

- The review of the pathways is tabled until next meeting with new members present.

Agenda No. 4 Safety Camera System Update (DMi)

- There are currently seven cameras throughout the Santa Maria campus. Cameras are located at the ballfields facing the vineyard, parking lot #7 on the emergency phone, building G, the ARC, inside and outside of building F, and building M. The cameras inside of building F are in public spaces only.
- PD and ITS will discuss locations for additional cameras and intend to purchase more.
- LVC has a stand-alone system. Though it is functioning, it will be evaluated at a later date for upgrade. There are a few throughout the campus with one at the library.
- These are not monitored 24/7. They are not designed to do so. They are used for "in-the-moment" viewing and assists in perpetrator identifications.

Agenda No. 5 Safety Incentive Program Funding Request, April 17 (KC)

Discussion:

- SM – Reimbursements will be requested, in particularly for Stop-the-Bleed kits. Funds were awarded to replace back-pack blowers for wheeled blowers. This improves efficiency and reduces strain on staff.

Agenda No. 6 SB County Public Health Opioid Settlement Grant (DMi/AD)

Discussion:

- DMi – This was tentatively approved with required revisions. Still waiting for confirmed approval. Over the next couple of years, this will provide counseling sessions, town-halls, and promotional items.

Agenda No. 7 Emergency Operations Center (EOC) Tabletop Training, April 4 (DMi)

Discussion:

- Last tabletop moved to semi-virtual to have teams fill out forms online. Plans for future trainings will revisit previous topics and upping the scenario in a virtual format where EOC main members will be in-person and others in the field remotely filling out forms through Teams.
- Next meeting is tentatively in December 2025.

Agenda No. 8 Workplace Violence Plan, Policies, and Procedures (SM/DMi)

Discussion:

- Threat Assessment Matrix – A hazard analysis was done at building I, Children's Center. This is a two-fold process consisting of an interview with questions looking into potential workplace violence possibilities. A walk-through was then done looking at the exterior and interior areas of the buildings. This is a requirement of a law passed in 2024.
- Keenan Training – All should have a module assigned to them for the WVPP.
- In-Person Presentation – A training was provided as professional development to staff.



Agenda No. 9	Reports
Discussion:	<ul style="list-style-type: none"> • Student Accident Reports – Tabled • Employee Incident Report <ul style="list-style-type: none"> ○ One incident was reported in July 2025. • Violent Incident Log <ul style="list-style-type: none"> ○ Review of an incident in August 2025.
ONGOING ITEMS	
Agenda No. 10	Committee Updates (ALL)
Discussion:	<ul style="list-style-type: none"> • Fire in FAC <ul style="list-style-type: none"> ○ Small fire happened in the FAC. It was responded to and exhausted quickly. This incident will be processed and reported accordingly at the next meeting. • All Call Emergency Preparedness Training to be rescheduled.
FUTURE ITEMS	
Agenda No. 13	Pending
Discussion:	<ul style="list-style-type: none"> • Intrusion Alarm System – Changing Room Project • Safety Committee Charge <ul style="list-style-type: none"> • Review in April and Consensus in June

Next meeting: November 6, 2025

Meeting adjourned 10:15 am